

## **Week 4 Report**

Group 16: Eshan King, Rachel Jacobsohn, Brianna Hajek

Client: Mary Tarzon, Assistant Athletic Trainer, Washington University in St. Louis

10/6/2017

- Last Friday, Eshan met with Dr. Greg Holtzman to discuss specs and project ideas.
- On Monday, Rachel and Brianna met with Mary to update her on the project and ask her about project specs.
- On Tuesday, all three of us met to start working on the preliminary report.
  - We made a table with the project specs and assigned individual responsibilities for the project.
  - We split up the rest of the sections, so each person had the same amount of work to do.
  - We agreed to have a full draft by Thursday afternoon and planned a time to meet Thursday evening to edit and finalize the report.
- Tuesday-Thursday, each person completed each their part of the report.
- Thursday night, Brianna and Rachel will meet to edit the report and begin the presentation.
- Friday, we will turn in the report and Rachel will meet with Ian to go over the presentation.